

Yeshiva Derech HaTorah

Directions for Parents

Here are the instructions:

Follow the directions provided by your school to get to the Parent Teacher Conference Scheduler. Click on the link to go to our website at <http://www.ydh.org> to schedule your appointments.

Register

Enter your email address and push "Login/Create Account".

Fill in the required fields and register.

For each child, enter a student ID, which is first and last name, and birthdate (mm/dd/yyyy).

Then click "Sign In"

Sample

Yeshiva Derech HaTorah requires the following information
Questions marked with an asterisk (*) must be completed.

Email address	*	<input type="text" value="Your Email address"/>
Confirm Email address	*	<input type="text"/>
Your email address is also your login ID. Please double check that it is correct.		
First Name	*	<input type="text" value="Your son's first name"/>
Last Name	*	<input type="text" value="Your son's last name"/>
New Password at least 6 characters	*	<input type="text"/>
Confirm Password	*	<input type="text"/>
Click OK to register		<input type="button" value="OK"/>

For PTA next

All you need to do is enter your email and password. If you have forgotten your password, you can select the Forgot Password button and a new password will be emailed to you.

Scheduling

Each colored square represents an available meeting time. The legend shows you which teacher corresponds to which color, and the times increase as you go down the page. **Click on a square to book that time.**

(Note: Only the names of your son's teachers will appear.) The name of our Resource Room Coordinator, Mrs. Grossberg, appears in every class to accommodate those parents who wish to conference with her.

You will optionally have the choice of setting a time when you would like a reminder email sent to you.

Click "**Create Appointment**".

Repeat until you have a time with each teacher you'd like to visit with.

At any time you can click on "**printable schedule**" and print the resulting web page to get a hard copy of your schedule. You will also have the option to email your schedule to yourself.

If you want to make changes to your schedule, you can log in at any time with the email address and password you used to create your account.

Click on "**Your Schedule**" to display and hide your appointments. There will be links to change the time, or cancel the appointment.

Please Note: if you would like to make an appointment with a teacher that your child does not have a class with, you will need to contact the school.