

May 6, 2024

The department of education is requiring all parents with a child receiving any of the following services: PT, OT, Speech, Counseling, paraprofessionals, Special Education, to sign a form called "LETTER OF INTENT".

We have attached a link to the form [here](#)

We have also written notes on a sample of the form below to assist you.

After filling it out, please email it to BOTH Email addresses listed below.

Should you have any questions, please don't hesitate to call me at 718 258 4441 # 36

Students whose parents did not sign this form were NOT able to receive services this year. It is crucial to sign and email this form by May 20<sup>th</sup>.

Name of Student: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Student ID #: **can be found on any documents you have from the DOE** \_\_\_\_\_

Parent phone #: \_\_\_\_\_ Parent email: \_\_\_\_\_

Name of school my child attends: **Derech Hatorah** \_\_\_\_\_

Child's grade: \_\_\_\_\_

Address of school my child attends: **2810 Nostrand ave, 11229**

Name of school district where this school is located (if outside New York City):

**LEAVE IT BLANK** \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_

[CSE6@schools.nyc.gov](mailto:CSE6@schools.nyc.gov) AND [Lgrossberg@ydh.org](mailto:Lgrossberg@ydh.org)

Sincerely,

Mrs. Leah Grossberg  
Director of special services

Mr. Yehudah Goldstein  
Principal, G.S.